

SAM STUDENT

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Month XX, XXXX

Mark Jones, Partner
Company XYZ
123 State Street
Los Angeles, CA 90000

Dear Mr. Jones,

I was excited to learn of your Commercial Real Estate Analyst position at Pathfinder Mortgage Corporation. I learned about this opportunity through the Paul Merage School of Business where I am graduating with dual emphases in finance and accounting. The description promptly caught my attention as it closely matches my interest in real estate and my academic background in finance. I have been actively pursuing a career in real estate finance, and I am dedicated to contributing to the success and growth of your company.

I see from the job description that you are looking for someone with strong analytical skills. During my internship last summer, I was responsible for prospecting the housing market in the Temecula area with the purpose of investing in an income-producing residential property. I applied the highest and best use analysis, feasibility modeling and mortgage loan structures learned from a finance and investment real estate course to various factors that contributed to a property's value. Factors included: general location and environment, proximity to school districts, freeway, and commercial area. In the end, I was able to confidently present recommendations based on my analysis of the market and pricing to my managers. Given this experience, I understand the importance of conducting thorough analysis and am eager to bring my skills to help Pathfinder identify new opportunities for investment.

I would welcome an opportunity to discuss my qualifications in more detail. I can be reached at sam@uci.edu or by phone at (555) 555-5555.

Thank you for your consideration.

Sincerely,

Sam Student